

ADMISSION APPLICATION FOR INTERNATIONAL STUDENTS



WVU 国际学生入学申请表填写指南

ONE WATERFRONT PLACE, SECOND FLOOR
PO BOX 6009
MORGANTOWN, WV 26506-6009

APPLICATION PROCEDURES FOR INTERNATIONAL STUDENTS

International students applying for admission to West Virginia University must submit the following:

1. **Completed International Admission Application:** Please read instructions carefully and complete all appropriate sections of the application. Applications must be signed and dated. Applications can also be downloaded or submitted online at admissions.wvu.edu.
2. **Application Service Fee:** A check or money order for \$60.00 in U.S. dollars drawn on a U.S. bank and made payable to West Virginia University. This fee cannot be deferred or waived. (Note: Payment for online applications is made by credit card.)
3. **Results of the Test of English as a Foreign Language (TOEFL) or International English Language Testing Service (IELTS):** TOEFL results must be sent directly from the TOEFL/TSE Services. IELTS results must be sent directly from the University of Cambridge Local Examinations Syndicate. (Please see section on English Language Proficiency).
4. **Original or certified copies** of all official academic records/transcripts in **original language of issue** (please see section on Required Academic Credentials/Transcripts). Applicants who have studied in the U.S. are required to have the institution(s) in the U.S. send their official transcript directly to WVU. See Required Academic Credentials section regarding World Education Services (WES).
5. **Original or certified copies** of all academic certificates or diplomas in **original language of issue** (please see section on Required Academic Credentials).
6. **Official English translations** of academic records/transcripts and certificates/diplomas.
7. **Copy of current passport or visa for visa status.**

PLEASE NOTE: The above items should be sent to **West Virginia University, Office of Admissions, One Waterfront Place/Second Floor, Morgantown, WV 26506-6009, USA**. Items 1 through 6 must be received by this office by the application deadline (please see section on Application Deadlines). Wherever possible, all application material should be submitted at one time (TOEFL scores and official transcripts from U.S. institutions should be requested so that all material arrives at West Virginia University close to the same date). Late or incomplete applications cannot be guaranteed consideration for the desired semester/term. Some graduate academic programs require applicants to submit other test scores, letters of recommendation or other material. **Applicants to graduate programs are encouraged to contact the academic program of interest for information on requirements other than those listed above and such material should be sent directly to that department.**

ENGLISH LANGUAGE PROFICIENCY

All applicants whose first language is not English must provide proof of English language proficiency. West Virginia University accepts either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing Service (IELTS) as the measure of English language proficiency. A score of 500 on the Paper-Based TOEFL or 61 on the Internet-Based TOEFL, or a 6 on the IELTS is required of all undergraduate applicants. A score of 550 on the Paper-Based TOEFL or 79 on the Internet-Based TOEFL, or a 6.5 on the IELTS is required of all graduate applicants. Applicants must make arrangements to take the TOEFL or IELTS well in advance of the desired date of enrollment at WVU. Information about registration for the TOEFL can be obtained by accessing the TOEFL website at <http://www.ets.org/toefl> or by writing to the TOEFL/TSE Services, PO Box 6151, Princeton, NJ 08541-6151, USA, or by contacting the local office of the United States Information Service (USIS). Information about registration for the IELTS can be obtained by accessing the IELTS website at <http://www.ielts.org>. Applicants must request that TOEFL/TSE Services or IELTS send an official score report to West Virginia University, Office of Admissions. Photocopies of score reports are not acceptable. The TOEFL or IELTS score must be received by the application deadline. (College Code - TOEFL 5904)

All graduate applicants interested in applying for graduate assistantships should note that WVU requires certification of spoken English proficiency for all teaching assistants. Teaching assistants not certified as proficient in spoken English cannot be assigned teaching, laboratory or tutorial responsibilities. Interested applicants are encouraged to take the Test of Spoken English (TSE) before arriving at WVU. Applicants who are offered teaching assistantships but are unable to take the TSE prior to their arrival will be tested upon arrival.

In some cases, it may be possible to consider applications from students who lack adequate TOEFL or IELTS scores **and** will enroll in the West Virginia University Intensive English Program (IEP). Such applicants must contact the Intensive English Program directly and notify the Office of Admissions of their intentions. Applicants for graduate programs should also notify the academic department of interest. It is **not** possible to enroll in University classes while attending IEP classes. IEP students must meet the University requirement for English language proficiency before enrolling in the University. **Admission to the Intensive English Program does not guarantee admission to the University or to a specific program of study.** Inquiries for the Intensive English Program should be directed to: Intensive English Program, Department of World Languages, Literatures, and Linguistics, West Virginia University, PO Box 6298, Morgantown, WV 26506-6298, USA, Phone: 304-293-3604, <http://iep.wvu.edu>.

REQUIRED ACADEMIC CREDENTIALS/TRANSCRIPTS

West Virginia University requires that original or certified (attested) copies of **all** original academic documents/transcripts from non-U.S. institutions be submitted. The required documents include the official academic record (showing course titles, dates taken and grades received), and academic diploma(s) or certificate(s) awarded. These documents must be in **original language of issue**. Official English translations must be provided as well as the official academic credentials/transcripts in the original language. Any translation of a document must be a literal, word-for-word translation and must indicate actual grades received, not an interpretation of the grades. **Please note that photocopies that have not been certified as true copies of the original or English translations alone are not acceptable.**

To expedite the application process, it is strongly recommended that all undergraduate students (both freshmen and transfers) who have attended high school, post-secondary educational institutions, colleges, or universities outside the United States, use World Education Services to complete the required professional credential evaluation of all academic work completed. A "detailed" or "course-by-course" evaluation including a calculated grade point average (GPA) and WES certified copies of official documents/transcripts are required for all work completed in a country other than the United States.

Applicants who have attended any U.S. institutions must request that official transcripts be sent from those institutions; certified copies or student copies of U.S. transcripts are not acceptable.

Applicants for graduate programs (master's degree or doctoral degree) must submit academic records/transcripts from all university-level education.

Applicants for undergraduate (bachelor's degree) programs must submit all secondary school records as well as records/transcripts from any university-level work that may have been completed. Freshman applicants who have or will receive a U.S. high school diploma must submit official results from either ACT or SAT. Transfer applicants must also provide course descriptions or syllabi for all completed course work. Transfer credit evaluations are finalized after registration for the first semester/term of study.

Please note that documents received by West Virginia University cannot be returned to the applicant. It is therefore recommended that students who receive only one original copy of their credentials submit official or attested copies with their application.



International Admission Application

West Virginia University • PO Box 6009 • One Waterfront Place/Second Floor •
Morgantown, WV 26506-6009
304-293-2121 or 1-800-344-WVU1

Your *nonrefundable* fee of \$60.00 must accompany this application.

Please read instructions carefully. Type or print legibly to minimize delays in processing your application.

1. U.S. Social Security Number: _____ (不用填写)
(For internal use only. Will be kept confidential.)

2. Name: Please print your name as it appears or will appear in your passport. (护照上姓名, 拼音填写)

姓 _____
(Surname or Family Name)

名 _____ (First Name or Given Name) _____ (Middle)

3. If your name appears differently on any other academic credentials, test scores or other documents, please indicate below.
如果您的学历、成绩单或者其他文件上显示的姓名和护照上的姓名不同, 请在此栏用拼音填写姓和名

Official name on your passport: (护照上姓名, 拼音填写. 若无别名, 请勿填写)

4. Have you ever **APPLIED** to WVU before? ___ Yes ___ No IF YES, for which term/year? (哪一学年/学期)
(是否曾经申请过WVU)

5. Have you ever **ATTENDED** WVU before? ___ Yes ___ No IF YES, for which term/year?
(是否曾经就读过WVU)

6. Mailing Address: (MA) Please print your address as it should appear for mailing. 邮寄地址 (拼音填写家庭住址)

家庭住址 _____
(Address Line 1)

_____ (Address Line 2)

城市 _____ (City)

州 (若非美国地址请勿填写)
(State, if U.S. Address)

邮编 _____
(Zip Code or Postal Code, if any)

For Non-U.S. Addresses Only: _____ 国家 (Country)

Telephone: (MA) (0086) 区号 - 固定电话号码 Cell Phone: (0086) 区号 - 手机号码
(Complete phone number, including city code or area code) (Complete phone number, including city code or area code)

7. Home Country Address: Please print home country address as it should appear for I20/DS-2019 purposes.

家庭住址 _____ 120表格地址 (拼音填写家庭住址)

_____ (Address Line 2)

城市 _____ (City)

州 (若非美国地址请勿填写)
(State, if U.S. address)

邮编 _____
(Zip Code or Postal Code, if any)

For Non-U.S. Addresses Only: _____ 国家 (Country)

Telephone: 0086 区号 - 固定电话号码
(Complete phone number, including city code or area code)

8. Email Address: Email 地址, 用于校方联系
(We will communicate with you via e-mail if provided)

Parents' Email Address: 父母Email 地址

ALL PREVIOUS EDUCATIONAL EXPERIENCE

(若是WVU招聘的体育特长生,请填写代码。若不是请勿填写)

22. If you are a WVU-recruited prospective student-athlete and have been provided a passcode, please enter it here: _____
23. List chronologically each educational institution you have attended. This information must be provided by all applicants beginning with the first year of secondary education and ending with the institution you most recently attended or are currently attending. **All institutions must be reported whether or not credit was earned or transfer credit to WVU is desired. Failure to provide all information can lead to non-acceptance and nullification of WVU credit and/or dismissal.** (教育背景,高中和大学)
- Print the name of each certificate, diploma or title in English **and the original language**. Please attach an extra sheet if necessary. If your education has been interrupted for any reason, please attach a summary of your activities.

Complete Name of Institution	Country	Certificate, Title, Diploma, or Level Completed or Expected	Graduation Date or Expected Date (Example: May 1993)	Attendance Dates	
				From MM/YY	To MM/YY
学校名称	国家	学历	毕业日期	就读日期:月/年	

24. If transferring credit from another college or university, how many credit hours have you completed? 转多少学分
25. Was credit earned as part of an articulation agreement between the school and WVU? Yes No
A list of participating schools and agreements can be found at: <http://admissions.wvu.edu/how-to-apply/transfer-students/transfer-articulation-agreements>.
26. Are you currently enrolled in the last institution above? Yes No
27. What was your career position in your home country? _____
(This information is required for students on J-1 visas.)
28. Have you taken: _____ GRE _____ GMAT _____ TOEFL _____ IELTS _____ When?
(参加过考试和日期)

IT IS THE STUDENT'S RESPONSIBILITY TO HAVE TEST SCORES SENT TO WVU.
(申请人需自己将成绩单寄送WVU)

I affirm that the information I have provided on this application form and all other admissions application materials is complete, accurate and true to the best of my knowledge. Omitting or providing false information can lead to nonacceptance, the nullification of WVU credit and/or dismissal. In addition, I understand that I am responsible for payment of all fees. In consideration of my admission and enrollment, I, the undersigned, do hereby agree to assume and pay any and all costs and charges including interest, collection and reasonable attorney's fees for delinquent accounts.

Student Signature: 学生签名 Date: 日期(月/日/年)

Have you attached your \$60.00 nonrefundable fee?

West Virginia University is an Affirmative Action/Equal Opportunity Institution. The University does not discriminate on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color or national origin in the administration of any of its educational programs or activities, or with respect to admission or employment. Further, faculty, staff, students and applicants are protected from retaliation for filing complaints or assisting in an investigation under the University's Equal Opportunity/Affirmative Action Plan. Inquiries regarding the University's non-discrimination policy may be directed to the director, Affirmative Action Office/Equal Employment Opportunity Programs, West Virginia University. – Office of the President

PLEASE USE THE FOLLOWING CHECKLIST TO BE SURE YOUR APPLICATION IS COMPLETE AND SEND TO:

West Virginia University, Office of Admissions, PO Box 6009, One Waterfront Place/Second Floor, Morgantown, WV 26506-6009

(以上为WVU寄送地址)

- Application (signed and dated.) **申请表(签名)**
 - Application fee **申请费**
 - Official TOEFL or IELTS score **托福/雅思成绩**
(See section on English Language Proficiency.)
 - Official academic record in original language of issue **官方成绩单**
(See section on Required Academic Credentials.)
 - Diploma(s) or certificate(s) in original language of issue **学位证件**
(See section on Required Academic Credentials.)
 - English translations of academic records and/or degree **英文翻译成绩单/学位**
(See section on Required Academic Credentials.)
 - Copy of passport or visa **护照/VISA复印件**
- (请确认左边的信息栏里的文件与证明已经完成填写,并且寄送到WVU)

DEFINITIONS OF ADMISSION TYPES

FRESHMAN—Applicants who have completed secondary school studies and who have **not attended** any university-level institution.

TRANSFER—Applicants who are applying to an undergraduate degree program and who have attended another university-level institution.

READMIT—Applicants who have previously attended West Virginia University in an undergraduate program and who have left WVU for at least one semester.

VISITING STUDENT—Applicants to undergraduate programs who wish to transfer academic credit from West Virginia University to another institution. Also applicants participating in short-term (1 or 2 semesters) exchange programs where no WVU degree will be awarded.

SECOND DEGREE—Applicants who have completed a U.S. bachelor's degree or equivalent and who wish to pursue a bachelor's degree in another field.

NON-DEGREE—Applicants who will not be enrolled in a degree program. **Students with F-1 visa status may not enroll as non-degree students and F-20 for an F-1 visa.**

MASTER'S DEGREE—Applicants who have completed at least a U.S. bachelor's degree or its equivalent and are applying to a master's degree program.

DOCTORAL DEGREE—Applicants who have completed at least a U.S. bachelor's degree or its equivalent and are applying to a doctoral degree program.

APPLICATION DEADLINES

The following deadlines are dates by which all required application materials must be submitted. While late applications will be processed, late or incomplete applications cannot be guaranteed consideration for the desired term. **Some graduate programs have deadlines that are earlier than those listed below. Graduate applicants are encouraged to contact the academic program of interest for additional information.**

FIRST SEMESTER (August to December—16 weeks)—Applicants must apply by April 1.

SECOND SEMESTER (January to May—16 weeks)—Applicants must apply by October 1.

SUMMER SESSIONS (May to August)—Applicants must apply by February 15.

OTHER IMPORTANT INFORMATION

Students holding an F-1 student visa must: a) maintain full-time student status; b) be enrolled in a specific degree program and; c) maintain University requirements for good academic standing.

All international students are required to possess and retain personal medical and hospital insurance for the duration of their studies at West Virginia University. Students cannot register for classes until adequate medical insurance is acquired.

Information concerning I-20 or DS-2019 is available at the Office of International Students and Scholar's website: OISS.wvu.edu.

Students should be aware that even after final admission to West Virginia University, and after arrival in the United States, the University reserves the right to require curricular adjustments to course schedules wherever deficiencies or needs are determined.

Immigration regulations require F-2 visa holders to change status to F-1 before pursuing any course work.

Inquiries regarding University campus housing should be directed to the Office of Housing and Residence Life, West Virginia University, PO Box 6430, Morgantown, WV 26506-6430, Telephone 304-293-2811, Fax 304-293-4516. Inquiries regarding off-campus housing should be directed to the Office of Off-Campus Housing, 304-293-5611.

We look forward to receiving your application and hope to see you soon!

www.wvu.edu

For a complete list of all majors offered at WVU, please visit www.wvu.edu/majors.